



Appointment Policy

When a patient does not show up for their scheduled appointment or cancels too close to their scheduled appointment time, we are unable to fill that time with another patient in need of care. This policy is our attempt to ensure that both you and our other patients can receive the care that you need.

Missed Appointment

A missed appointment is anytime that you have scheduled an appointment with one of our providers and do not show up for that appointment.

Any appointment that you cancel with less than a 24-hour notice is considered a missed appointment.

Arriving later than 15 minutes after the appointment time is also considered a missed appointment.

Missed Appointment Fee

Beginning **February 1, 2022** Harmony Health Medical will assess a **\$50.00 missed appointment fee** for each missed appointment. The fee will be automatically charged to the credit card listed below regardless of the reason for the missed appointment.

Name on Credit Card: _____

Credit Card Number: _____ Expiration Date: _____

Security Code: _____ Zip Code: _____

Excessive Missed Appointments

Excessive missed appointments are 3 or more missed appointments in a 12-month period. If you have excessive missed appointments, you will no longer be able to schedule appointments on the calendar and you will be limited to walk-in appointments when and if they are available.

_____, understand Harmony Health Medical's missed appointment policy and agree to the terms of the policy.

Signature

Date:

Missed appointment fees do not apply where federal or state statutes prohibit them.